

# **LITTLE FALLS URBAN RENEWAL AGENCY**

## **Minutes of the April 20, 2016 Board Meeting**

**MEMBERS AND** Absent Mayor Blask  
**Others PRESENT:** Justin Welyczko  
Stanley Zysk  
Laura Powers  
Ralph Renzulli  
Mark Feane, Director  
James Thatcher

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### **Agenda Item I – Call to Order**

#### **Pledge of Allegiance**

Mark Feane called the meeting to order at 6:00 PM. Mark explained that Mayor Blask would be unavailable as he had a prior commitment.

### **Agenda Item II – Bills**

Unpaid Bills for 2016 were discussed. Status of the General Operating Account and Revolving Loan Fund occurred. Mark Feane explained that bills will be paid once presented and after determining fund balances are adequate. Motion to approve bills by Mr. Renzulli, second Mr. Zysk ayes all.

### **Agenda Item III – Minutes**

March 2016 meeting were presented. Motion to accept minutes Mr. Welyczko, second Mr. Zysk ayes all.

### **Agenda Item IV – Financials**

Mark Feane explained that financials are a work in progress due to the transition and the fact that all of the previous records were deleted from the computer system. Mark explained that progress has been made yet remains a challenge. In lieu of this and due to the fact that many of the accounts had not been reconciled since June 2015, Mark suggested having someone come in and assist with the review of financials. Motion was made by Mr. Renzulli, seconded by Mr. Welyczko, to allow for up to 20 hours at \$30.00 per hour for this review. Ayes all.

Ms. Powers explained that she would like to be removed as a signor on the bank accounts. The forms necessary to update the banking resolutions will be presented at the next meeting.

### **Agenda Item V – New Business Jim Thatcher (City Grant Writer)**

**Jim explained the 2013 HOME Program- and the Boards role as being designated as the Project Review committee. One current project was presented for approval.**

**Approval for a housing rehabilitation project located at 14 Waverly Place was approved on a motion by Mr. Zysk and a second by Mr. Welyczko ayes Mr.'s Zysk, Welyczko, Renzulli. Abstain Ms. Powers**

**Agenda Item VI- Old Business Program Update by Jim Thatcher**

**Jim Thatcher reviewed the status of both the Vets Park Grant as well as the Brownfield Opportunity Assistance Grant (BOA) with the board members.**

**Mark Feane indicated that it would be extremely helpful if Mr. Thatcher would provide the office with current policies and procedures electronically.**

**Agenda Item VI - Adjournment**

Motion to adjourn at 7:00 was made by Mr. Welyczko and seconded by Mr. Ms. Powers and carried unanimously.

Respectfully Submitted,

By:

Mark Feane  
Little Falls Urban Renewal Agency

**LFURA Board Meeting April 20, 2016**

**The next meeting is scheduled for Wednesday May 18th at 6:00.**